

ARLINGTON POLICE DEPARTMENT
ORAL REPRIMAND

TO: MICHAEL MOSES #2074, LIEUTENANT
FROM: KEVIN KOLBYE #2929, ASSISTANT CHIEF *KK*
REF: DISCIPLINARY ACTION
DATE: *12/01/2017*

It is necessary to reprimand you regarding the following:

VIOLATION: Conduct constituting violation of CITY OF ARLINGTON PERSONNEL MANUAL 201.04.B JUDGMENT. "An employee shall exercise appropriate judgment relevant to the conduct and performance of duty."

SPECIFICATION: On or about July 18, 2017, while on duty you failed to exercise appropriate judgment. Specifically, you forwarded a Use of Force Report regarding Offense 1701840655 to Deputy Chief Lowery, who pointed out errors to you and discussed the corrections needed with you. Upon receiving corrections, you demonstrated a lack of judgment by not ensuring that the UOF report went back through the chain before disposing of the first draft. As a Lieutenant, you are the example to the sergeants and officers that you supervise. I expect you to effectively communicate your intentions and expectations to your subordinates and ensure your orders are followed through to completion. You failed to exercise appropriate judgment in handling this matter and your actions did not reflect the philosophy of the Arlington Police Department.

Kevin J. Kolbye

Signature of Supervisor Serving This Memo

12/01/2017

Date

I acknowledge receipt of this memorandum and understand that pursuant to Personnel Policies Section 111.04.F.2, I may respond to you in writing regarding this reprimand.

Michael Moses

Employee's Signature

12/01/17

Date

(Employee signs and emails signed original to Internal Affairs. Retain a copy for personal reference.)